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Appendixes

Appendix A - Permission Letter From The Manager Of The Department Of Education
North West Province Potchefstroom District

Appendix B - Questionnaire To The Educators

Appendix C - Questionnaire To The Parents

Appendix D - Letter To Principal

Appendix E - Letter To Educators

Appendix F - Letter To Parents



NORTH WEST PROVINCE

DEPARTMENT OF EDUCATION NORTH WEST PROVINCE

POTCHEFSTROOM DISTRICT OFFICE

PI/BAG X919, POTCHEFSTROOM 2520, GREYLING STREET, TEEMANE BUILDING
PHONE (018) 2973810 / 2998295 - FAX (018) 2977439

Enq K. J. Tlhapi
Tel (018) 299 8146

26 September 2001

The Principal
Any Chosen High School
Potchefstroom District
POTCHEFSTROOM
2520

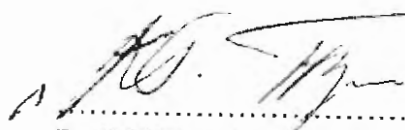
Sir/Madam

This serves to confirm that Mr J. M. Nojaja has sought and obtained permission from the District Office to conduct research at your school. His topic is:

“Parent involvement in the education of their children in the District of Potchefstroom of the North West Province”.

Kindly give him the necessary co-operation and assistance in his quest for scientific answers.

Thanking you in anticipation.


D. BOSMAN
DISTRICT MANAGER

DEPT. OF EDUCATION, ARTS, CULTURE SPORT AND RECREATION
DISTRICT MANAGER/DISTRIKESBESTUURDER PRIVATE BAG / PRIVAATSAK X 919
2001-09-26
POTCHEFSTROOM DISTRICT OFFICE/DISTRIKESKANTOOR POTCHEFSTROOM 2520
DEPT. ONDERWYS, KUNST, KULTUUR SPORT EN RECREASIE



An Investigation on Parent Involvement in the Education of their Children

Questionnaire to Educators

Instructions

- (1) Your name must not appear on this questionnaire
- (2) Kindly answer the questions by making a cross in the appropriate block

SECTION A: BIBLIOGRAPHICAL INFORMATION

1 Age

Younger than 30 years	30 – 40 years	41 – 50 years	Older than 50 years
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2 Experience as a educator

Less than 3 years	3 – 5 years	6 – 8 years	More than 8 years
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3 Highest Academic Qualifications

Less than Matric	Matric	1 Year post matric	Two years post matric
Three years post matric	Four or more years post matric	Master's Degree	Doctorate

SECTION B: DEMOGRAPHIC INFORMATION

1 School Population

Less than 500 students	501 – 700 students	701 – 1000 students	More than 1000 students
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2 Predominant Socio-Economic Status of the Area

Lower Income Group	Middle Income Group	Higher Income Group
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3 Language Medium at School

Afrikaans	English	Other - specify
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SECTION C:

Read each of the following statements and then rate them as follows

1 = Strongly disagree	2 = Disagree	3 = Agree	4 = Strongly agree
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1	Schools and parents determine school policy jointly	1	2	3	4
2	Parents receive feedback on their inputs	1	2	3	4

3	Parents feel that schools are too prescriptive	1	2	3	4
4	Parents view schools as a place for children	1	2	3	4
5	Parents are concerned with their personal obligations and the education obligations and the education of children	1	2	3	4
6	Parents leave education in the hands of qualified educators	1	2	3	4
7	Parents are sensitive to information they receive from school	1	2	3	4
8	Parents want to discuss their children's problems with the school	1	2	3	4
9	Parents feel that their critical statements about the school may promote their children's performance	1	2	3	4
10	Parents are adequately qualified to make valid contributions to the education of their children	1	2	3	4
11	A negative school climate encourages parent involvement	1	2	3	4
12	Parents are a component of the education system	1	2	3	4
13	Educators have been trained in parent involvement	1	2	3	4
14	Parents accept the responsibility of their children's education	1	2	3	4
15	Parents want to intrude in educational matters	1	2	3	4
16	Messages sent to parents by schools are being distorted	1	2	3	4
17	Parents regard school as an autonomous institution	1	2	3	4
18	Parents are aware of the ever-changing nature of education	1	2	3	4
19	Parents want to be invited to school activities	1	2	3	4
20	Parents and school programmes usually clash	1	2	3	4
21	Parents who live too far from school are involved in school activities	1	2	3	4
22	The concept of "free education" encourages absence of parents	1	2	3	4
23	Parents stay away from school activities because the State is shouldering education alone	1	2	3	4
24	Parental rights and obligations have been clearly spelled out by statutes	1	2	3	4
25	Unhealthy socio-economic issues drive parents towards the schools	1	2	3	4
26	Parents fully understand their role in schools	1	2	3	4
27	Parents have something to contribute towards educational development	1	2	3	4
28	Two working parents do find time to get involved in school activities	1	2	3	4
30	Poor parents want to be seen with educated educators	1	2	3	4
31	Poor parents who failed to provide their children with school requirements, do come to school	1	2	3	4
32	Poor parents feel that schools may require them to contribute financially	1	2	3	4
33	Schools do have adequate time to involve parents in activities	1	2	3	4
34	Parents determine the school curriculum with educators	1	2	3	4
35	Parents correctly interpret messages that schools send through children	1	2	3	4
36	Parents should only feature on representative nature in school activities	1	2	3	4
37	Lack of amenities such as telephones, post boxes makes it possible for schools to involve parents	1	2	3	4

An Investigation on Parent Involvement in the Education of their Children

Questionnaire to Parents/Guardians

Instructions

- (1) Your name must not appear on this questionnaire.
 (2) Kindly answer the questions by making a cross in the appropriate block

SECTION A: BIBLIOGRAPHICAL INFORMATION

1 Sex

Male	Female
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2 Age

20-29 years	30-39 years	40-49 years	50-59 years	60 years and older
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3 Highest Academic Qualifications

Less than matric	Matric	One year post matric	Two years post matric
Three years post matric	Four years post matric		

SECTION B: VIEWS ON THE NATURE OF PARENT INVOLVEMENT

1 How involved are you with your child's school

1.1	Do you have the current phone number and address of the school?	Yes	No
1.2	Did you attend Back to School Night at your child's school?	Yes	No
1.3	Have you attended at least one support group meeting this year?	Yes	No
1.4	Do you make yourself available for conferences requested by your child's educator or visit the school even if not requested?	Yes	No
1.5	Do you know at least some of your child's English educators?	Yes	No
1.6	Do educators invite you as parent to plan and discuss school issues with them?	Yes	No
1.7	Have you had at least one parent-educator conference with the educators of your child this year?	Yes	No
1.8	Have you volunteered by chaperoning:		
	a field trip	Yes	No
	helping in the classroom	Yes	No
	working on a school committee	Yes	No
	helping with a school project	Yes	No
	preparing refreshments for school events or similar activities?	Yes	No

2 How familiar are you with school information?

2.1	Have you attended at least one programme this year:		
	an awards assembly	Yes	No
	a play	Yes	No
	an athletic or sports event	Yes	No
2.2	Do you regularly read the school newsletter or learner newspaper?	Yes	No
2.3	Are you familiar with the extra services provided at the school?	Yes	No
2.4	Are you aware of current trends in education?	Yes	No
2.5	Do you know what Outcomes Based education is?	Yes	No
2.6	Are you familiar with the grading scale used on your child's progress report?	Yes	No

3 How well do you support your child's learning?

Read each of the following statements and then rate them as follows:

1 = Seldom	2 = Sometimes	3 = Often	4 = Most of the time
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3.1	I support and reinforce the school's discipline plan so that all learners can benefit from a good learning environment.	1	2	3	4
3.2	I initiate contact with our child's educator or school administrator rather than to wait until my child is experiencing problems.	1	2	3	4
3.3	I support our child's learning by providing nutritious meals and adequate time for sleep.	1	2	3	4
3.4	I am a model of good sportsmanship when attending school and community events	1	2	3	4
3.5	I insist that my child exhibit good sportsmanship.	1	2	3	4
3.6	I encourage my child to participate in volunteer projects which serve the community.	1	2	3	4
3.7	I take time to work with my child in volunteer projects.	1	2	3	4
3.8	I stress the importance of honouring a commitment to my child.	1	2	3	4
3.9	I have identified a regular time and place in the home for my child to do homework.	1	2	3	4
3.10	I monitor my child's homework.	1	2	3	4
3.11	I participate in a read-at-home programme	1	2	3	4
3.12	I insist that my child display good work habits, i.e. I hold my child responsible for completing all assignments on time and to the best of his/her ability	1	2	3	4
3.13	I am knowledgeable about what information and skills my child should master at his/her grade level in his/her major subject areas.	1	2	3	4
3.14	I ensure that my child attend school regularly and is only absent/tardy when necessary.	1	2	3	4
3.15	I discuss the importance of a good education with my child.	1	2	3	4
3.16	I work with the educators to ensure that my child has a positive learning experience	1	2	3	4
3.17	I am aware of my child's academic strengths and weaknesses.	1	2	3	4

SECTION: C

Read each of the following statements and then rate them as follows:

1 = Strongly disagree	2 = Disagree	3 = Agree	4 = Strongly agree
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1	The school and I determine school policy jointly	1	2	3	4
2	I receive feedback on my inputs	1	2	3	4
3	I feel that schools are too prescriptive	1	2	3	4
4	I view schools as a place for children	1	2	3	4
5	I am concerned with my personal obligations and the education of my child	1	2	3	4
6	I leave the education in the hands of qualified educators	1	2	3	4
7	I am sensitive to information I receive from school	1	2	3	4
8	I want to discuss my child's problems with the school	1	2	3	4
9	I feel that my critical statements about the school may promote my child's performance	1	2	3	4
10	I am adequately qualified to make valid contributions to the education of my child	1	2	3	4
11	A negative school climate encourages parent involvement	1	2	3	4
12	I am a component of the education system	1	2	3	4
13	Educators have been trained in parent involvement	1	2	3	4
14	I accept the responsibility of my child's education	1	2	3	4
15	I want to intrude in educational matters	1	2	3	4
16	Messages sent to me by the school are being distorted	1	2	3	4
17	I regard school as an autonomous institution	1	2	3	4
18	I am aware of the ever-changing nature of education	1	2	3	4
19	I want to be invited to school activities	1	2	3	4
20	My programmes usually clash with school programmes	1	2	3	4

P.O.Box 3110
GLENHARVIE
18 October 2001

The Principal

.....
.....
.....

Dear sir/madam

I am conducting a research study for M. Ed. degree at the Potchefstroom University for Christian Higher Education entitled:

Parent involvement in the education of their children in the North West Province in the Potchefstroom district

Written permission has been obtained from North West Province Department of Education to conduct this research (enclosed letter), and therefore I request your permission to have the questionnaires completed only by 13 teachers and 52 parents of selected learners of your school whom I will select randomly from your school list.

Your school has been chosen on a random sampling basis.

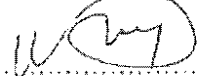
I will collect the completed questionnaires 3 days after distributing them among your staff members and parents of selected learners of your school.

Completed questionnaires are to be placed in a provided sealed container at your office.

The research is conducted under strict confidentiality and the name of your school, names of teachers and names of parents involved in the research will not appear anywhere

Your help will be greatly appreciated. I will contact you with results that may interest you.

Yours sincerely



.....
JM Nojaja (Researcher)

P.O.Box 3110
GLENHARVIE
18 October 2001

Dear teacher

You have been randomly selected to complete the accompanying questionnaire of which the aim is to determine the nature and degree of parent involvement in the education of their children as part of my study at the Potchefstroom University for Christian Higher Education.

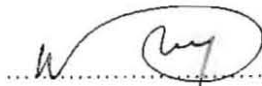
The results of the study will help in the promotion of parent involvement in the education of their children.

Your name and the name of your school will not appear anywhere on the questionnaire and the results will be treated with the strictest confidentiality

I will appreciate it if you will complete the questionnaire and return to your principal within 3 days.

Thank you for your co-operation and willingness to assist.

Yours sincerely


.....
JM Nojaja (Researcher)

P.O.Box 3110
GLENHARVIE
18 October 2001

Dear parent

You have been randomly selected to complete the accompanying questionnaire of which the aim is to determine the nature and degree of your involvement in the education of your child as part of my study at the Potchefstroom University for Christian Higher Education.

The results of the study will help in the promotion of your involvement in the education of your child.

Your name and the name of your child will not appear anywhere on the questionnaire and the results will be treated with the strictest confidentiality

I will appreciate it if you will complete the questionnaire and give it to your child who will give to the principal of the school within 3 days.

Thank you for your co-operation and willingness to assist.

Yours sincerely

A handwritten signature in black ink, appearing to be 'JM Nojaja', written over a horizontal dotted line.

JM Nojaja (Researcher)